
DESCRIPTION
The Italian National Institute of Statistics (Istat), a public research organization, is the main producer of official statistics for citizens and policy-makers. It operates in complete independence and continuous interaction with the academic and scientific communities. Since 1989 Istat has been performing the role of directing, coordinating, and providing technical assistance and training within the National Statistical System (Sistan). The mission of Istat is to serve the community by producing and communicating high-quality statistical information, analyses and forecasts in complete independence and in accordance with the strictest ethical and professional principles and most up-to-date scientific standards, in order to develop detailed knowledge of Italy’s environmental, economic and social dimensions at various levels of geographical detail and to assist all members of society (citizens, administrators etc.) in decision-making processes.

This lab will give you an overview on the organization of a complex structure such as Istat, the dissemination and communication of data with particular reference to some surveys. Exercises will be proposed with the objective to use and analyse Istat data to make decisions.
The lab will be held in Italian.

DURATION
20 hours (5 slots of 4 hours)

MAIN CONTENTS
During the lab, students will learn:
- how a complex structure operates and works
- how to read and interpret official statistical data
- how to navigate in main Istat data warehouses
- how to transmit and disseminate information.

ELIGIBLE STUDENTS
Max 15 students
Preferred Skills:
- Knowledge of Italian language
- Knowledge in descriptive statistics, use of Microsoft Word, Excel, Power Point, R or Stata
- Interest in Official statistics, data dissemination, use of data to make decisions.
ISTAT WORKSHOP PROGRAM

The course is divided into five meetings.

<table>
<thead>
<tr>
<th>Date</th>
<th>Main goals</th>
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<tbody>
<tr>
<td>22 November 2023</td>
<td>The workshop and its aims, general framework of Official Statistics, organization of the Italian National Institute of Statistics, the orientation skills, main features of Istat web site to look for information (database, dissemination, report, infographics)</td>
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<td>29 November 2023</td>
<td>Focus on the demographic and social surveys. The use of administrative data</td>
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<td>6 December 2023</td>
<td>Sustainable development goals (SDGs), data visualization</td>
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<td>13 December 2023</td>
<td>Focus on the labor force survey (questionnaire design, survey strategy, data collection, data dissemination) and use of micro data.</td>
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<td>10 January 2024</td>
<td>Process innovation and experiments in data collection, Istat's product and service offerings for research (Methods and tools for statistical production, Experimental statistics) At the end of the day, students will be assigned a topic with the aim of identifying the data needed to achieve a research objective, carry out a statistical analysis and comment on the results obtained.</td>
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<tr>
<td>February 2024 (date to be decided)</td>
<td>Presentation of the results of the working groups.</td>
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PROGRAMMA LABORATORIO – A.A. 2023-24

**Primo incontro (22 novembre, ore 14-18)**
Presentazione del laboratorio - Silvia Salini, Lorena Viviano
1. Come lavora e come è organizzato l’Istituto nazionale di statistica - Angelita Castellani, Pietro Scalisi
2. Le indagini Istat: dalla raccolta dati alla diffusione (con focus su IstatData) – Lorena Viviano
3. La diffusione delle informazioni in Istat (con focus su report e infografiche) – Valentina Spinella

**Secondo incontro (29 novembre, ore 14-18)**
1. Indagini demo-sociali - Maria Picci e Antonella Rotondo
2. I dati amministrativi per la statistica ufficiale - Grazia Di Bella

**Terzo incontro (6 dicembre, ore 10.30-14.30)**
1. I pilastri dello Sviluppo Sostenibile (SDGs) - Paola Ungaro
2. Data visualization – Barbara Baldazzi

**Quarto incontro (13 dicembre, ore 10.30-14.30)**
1. La rilevazione sulle Forze di lavoro: il disegno di indagine - Silvia Montecolle
2. La rilevazione sulle Forze di lavoro: la progettazione del questionario - Barbara Boschetto
3. Micro dati a uso pubblico - Monica Bailot

**Quinto incontro (10 gennaio, ore 10.30-13)**
1. Innovazione di processo e sperimentazioni nella raccolta dati - Lia Coniglio
2. L'offerta di prodotti e servizi Istat per la ricerca - Giusy del Vicario
3. Assegnazione dei project work

**Ultimo incontro (da definire, previsto a inizio febbraio) – 1ora e 30 minuti**
Nel corso dell’ultimo incontro gli studenti verranno suddivisi in gruppi a cui verranno assegnati dei project work dedicati ad un’analisi dati sui contenuti approfonditi nel corso del laboratorio.
A fine mese verrà organizzato un incontro dedicato alla presentazione dei lavori e all’illustrazione dei risultati ottenuti.